

# FIRM PROFILE

**PUNEET BAJAJ & CO**

CHARTERED ACCOUNTANTS



[www.capuneetbajaj.com](http://www.capuneetbajaj.com)

# PUNEET BAJAJ & CO

— CHARTERED ACCOUNTANTS —

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# ABOUT US

Puneet Bajaj & Co is Chartered Accountants Firm with team of experts and professionals rendering services with commitment.

We always work with responsibility to meet the client's expectations with integrative service offerings. We are committed to deliver quality service to clients.

We are adding to the business growth of our clients for years and will continue adding it with perfection and professionalism. We provide Services ranging from Audit and Assurance, Business Registrations, Accounting and Book Keeping, Goods and Services Tax (GST), Business Taxation, NGO/Trust/Society, International Taxation, Company Law Services and much more.



## Vision

To provide all type of Services to our clients and become one stop place for our client's financial, taxation, advisory and other requirements which helps them to grow with the growing market.



## Strength

The strength of Puneet Bajaj & Co, is its team of professionals having specialized skills and in-depth knowledge of cross sections of the industry



## Strategy

We believe "Never Stop Learning", so our team always keep themselves updated with marketing developments and trends in order to improve their skills and keeping our clients updated as well.

**PUNEET BAJAJ & CO**

— CHARTERED ACCOUNTANTS —

**OUR  
TEAM**



**CA PUNEET BAJAJ**  
**ACA, B.Com**

Puneet Bajaj is the Founder of Puneet Bajaj & Co. since 2012. Born in June, 1987, he is a member of Institute of Chartered Accountants of India (ICAI) since 2012 as well. He started practicing from the time he become member of ICAI. He also holds a Bachelor Degree in Commerce from the University of Delhi .

He has gained experience during his professional career in handling corporate affairs in different areas. His other core areas of expertise also include Auditing, Assurance, Litigation Matters and International Taxation.

He carries knowledge in successfully providing a roadmap and financial strategies to new start-ups in India and from international borders as well who want to set up their business in India.

He has built continuing relationship with clients by providing most efficient and professional services. Clients value his advises because he is well-versed with the Indian laws, rules and regulations. He has been following ethical business principles to underline the true value of our esteemed organization.

Deepika Rathore associated with the profession of Company Secretaries since 2013, is presently practicing as a Company Secretary

Deepika Rathore holds a Bachelor's degree in Commerce from Delhi University. She is a proud Fellow Member of the Institute of Company Secretaries of India (ICSI). She started her career in the field of Company Secretary in year 2013 in one of the NBFC Listed Company situated in Delhi, where she served as a secretarial specialist in handling compliances related to RBI, SEBI and stock exchanges.

She has an experience of working with corporates and handling their secretarial compliances including convening of Board, General and Creditors meetings and providing corporate consultancy and advisory.

Her specialization is in handling complex assignments of Corporate Laws, Securities Law, RBI and SEBI. Her other areas of competence include Secretarial Audit, incorporation of companies, NCLT matters, drafting of agreements and other legal compliance, drafting of various agreements, petitions, and applications. Further she is involved in handling secretarial work of both listed and unlisted Companies including LLP's. She has also handled assignments pertaining to restructuring of Companies and LLP's.

With her diligent approach towards work and accountability, she has always been able to deliver the quality work within the expected timelines.



**CS DEEPIKA RATHORE**  
**FCS, B.Com**

Sunil Kumar associated with Profession of Chartered Accountancy since 2010 and also holds a Bachelor Degree in Commerce from the University of Delhi.

He has started his career from Big-4 and having exposure to various industries. He is having experience of more than 7 years in BIG-4 in statutory audit and has handled various multinational client's audits. He also handled various listed and IPO related clients during this phase of audit.

Sunil Kumar has vast experience in Ind AS conversion of various clients. He has more than 4 years of experience in budget preparation, strategy discussion, budgetary controls activities, sensitivity analysis of business projects, bid management experiences.

In nutshell he has handled diversified industries with responsibility and commitment. His professionalism and expertise to serve clients to their satisfaction has always been the inspiration for all in the organization. His extensive knowledge and hard work are the pillars of this firm.



**CA SUNIL KUMAR**  
**ACA, B.Com**

**PUNEET BAJAJ & CO**

CHARTERED ACCOUNTANTS

# SERVICES WE OFFER



## AUDIT AND ASSURANCE



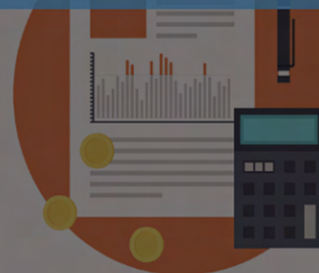
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- TAX AUDIT
- INTERNAL AUDIT
- STATUTORY AUDIT
- STOCK AUDIT
- INFORMATION SYSTEM AUDIT

- ACCOUNTS OUTSOURCING
- BOOK KEEPING



## ACCOUNTING



Accounting and  
Book Keeping

PUNEET BAJAJ & CO



## BUSINESS TAXATION



PUNEET BAJAJ & CO

- CORPORATE TAX
- DIRECT & INDIRECT TAX
- CERTIFICATION WORK
- INCOME TAX RETURN FILINGS



## INTERNATIONAL TAXATION



PUNEET BAJAJ & CO

- TRANSFER PRICING
- DTAA
- TAXATION OF EXPATRIATES
- SERVICES OF NRI

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## BUSINESS REGISTRATIONS



PUNEET BAJAJ & CO

- EPF & ESIC REGISTRATION
- TRADEMARK REGISTRATION
- FSSAI REGISTRATION
- MSME REGISTRATION

- GST REGISTRATION
- GST RETURNS
- GST REFUND
- GST CONSULTANCY



## GOODS AND SERVICES TAX



PUNEET BAJAJ & CO



## NGO/TRUST/SOCIETY



PUNEET BAJAJ & CO

- TRUST/NGO/SOCIETY REGISTRATION
- 80G & 12A REGISTRATION

- COMPANY & LLP REGISTRATION
- ANNUAL COMPLIANCES
- MERGERS & AMALGAMATIONS
- INSOLVENCY SERVICES
- SEBI & STOCK EXCHANGE
- RBI & FOREX LAWS
- SECRETARIAL COMPLIANCE AUDIT



## COMPANY LAW SERVICES



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**PUNEET BAJAJ & CO**

— CHARTERED ACCOUNTANTS —

**INDUSTRIES  
WE SERVE**



**Banking**



**Mining**



**Insurance**



**Steel & Metals**



**PSU**



**Power & Equipment**



**Agro & Forestry**



**Oil & Gas**



**Textiles**



**Logistics**



**Retail**



**Infrastructure & Realty**



**FMCG**



**IT**



**Automobile**



**Education**



**Consumer Durables**



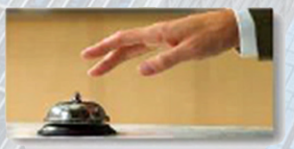
**Paper & Packaging**



**Pharma & Healthcare**



**Plastics**



**Hospitality**

# PUNEET BAJAJ & CO

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## CONTACT US



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